



Obtaining a Property & Casualty License in North Carolina

Qualifications

1. Must be at least 18 years old
2. Resident of North Carolina
3. Successfully complete a 40 hour pre-licensing property and casualty insurance course.
4. Pass the state insurance examination with a 70% grade or better (multiple choice).

Pre-licensing courses are available in various ways to meet your needs including

- 1) Classroom (1 week course Monday thru Friday 8am -5pm).
<http://www.asisvcs.com/publications/pdf/123409.pdf>.
- 2) Online <http://www.learninsurance.com/north-carolina/northcarolina-insurance-prelicense.cfm> and
- 3) Self-study <http://www.carolinainsuranceschool.com/prelicensing/>

Getting Started – 5 Easy Steps!

- Step 1: All insurance applicants can obtain a candidate guide either by going to the following hyperlink: <http://www.asisvcs.com/publications/pdf/123400.pdf> or by calling the NC Department of Insurance (800-274-0668). The candidate guide is free of charge. The candidate guide contains pertinent information relating to pre-licensing and examination requirements.
- Step 2: Upon completing the 40 pre-licensing course you will receive a certificate showing completion of your classroom hours.
- Step 3: Sign up and make reservations for the state license exam by either:
- Visiting Promissor (exam company) online www.promissor.com
 - Call Promissor and schedule an exam at (800) 274-0668.
 - The state examination costs \$213.
- Step 4: You will know if you passed the exam before you leave the test center (70% or better is passing).
- Step 5: Once you have passed the test give us a call!

Signing Up Your Business

Sole Proprietorship - A sole proprietorship is an unincorporated business that is owned by one individual -- you. It is the simplest form of business organization to start and maintain. The business has no existence apart from you, the owner. If you plan on making your insurance business a sole proprietorship (in your name) please let us know. North Carolina law requires that you complete a Business Entity License form if your business is **not** a sole proprietorship. (Form NC-CP) This form is only required if you plan on incorporating your insurance business. This revenue created form does "**NOT**" require taking another test. This simply is a matter of completing a form and submitting a one-time fee of \$50. To obtain a copy of this form visit this site:

http://www.ncdoi.com/asd/asd_applications_forms.asp

For more information on licensing contact the North Carolina Department of Insurance at 919-807-6800.

Sincerely,

Blair B. Fox

U.S. Insurance Services
800-874-1738 ext. 228
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